

**OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES**  
**November 5, 2018**  
Leonard Robinson Family Center  
22013 Governors Highway, Richton Park, Illinois

**Call to Order:** Supervisor Al Riley called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present: Supervisor Al Riley; Trustees Nick Bobis, Elliott Johnson and Jackie Small (a quorum)

**Officials Present:** Assessor Sam Brown; Highway Commissioner Calvin Jordan

**Others Present:** Neal Smith, Attorney; Mark Mason, Interim Township Administrator; Alana Thompson, Finance Director; Debbie Pascarella, Deputy Clerk; Laura Simmons, Road District Administrative Assistant; Pat Peters, Transportation Director; Everett James, Unincorporated Matteson; Benjamin Ramsey, Hazel Crest Village Trustee; Gloria Rosson, Olympia Fields

**Approval of Bills:** No Action

**Approval Of Minutes:** Upon a motion made by Trustee Bobis, seconded by Trustee Small, and unanimously passed by voice vote, the Board approved the minutes of the October 1, 2018 Board of Trustees meeting as presented.

Upon a motion made by Trustee Small, seconded by Trustee Johnson, and unanimously passed by voice vote, the Board approved the minutes of the November 2, 2018 Board of Trustees Special Meeting as presented.

**PUBLIC PETITIONS**

NONE

**Executive Session:** Upon a motion made by Supervisor Riley, seconded by Trustee Johnson, and unanimously approved by roll call vote, the Board approved to go into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Supervisor Riley excused Highway Commissioner Calvin Jordan, Assessor Sam Brown, Deputy Clerk Debbie Pascarella and the public from the Executive Session Meeting.

## REGULAR SESSION

At 6:00 p.m. the Board reconvened to Regular Session.

## NEW BUSINESS

**Ordinance 18-10 Approving the 2019 Para Transit Service Provider Agreement Between Rich Township and Pace, and Authorizing Execution of the Agreement:** Upon a motion made by Trustee Small, seconded by Trustee Johnson, and unanimously passed by roll call vote, the Board of Trustees approved Ordinance 18-10 executing the Township's agreement with Pace Para Transit.

**Resolution 18-03 Approving an Intergovernmental Agreement Between the Village of Park Forest and Rich Township in Regard to the Jolly Trolley Program:** Upon a motion made by Trustee Bobis, seconded by Trustee Johnson, and unanimously passed by roll call vote, the Board of Trustees approved Resolution 18-03 approving the Jolly Trolley Agreement with Park Forest.

**Motion to Fix Salary of Food Pantry Director:** Upon a motion made by Trustee Bobis, seconded by Trustee Johnson, and unanimously passed by roll call vote, the Board of Trustees approved to fix the salary of the Food Pantry Director at \$37,500.

**Motion to Approve 2019 Board of Trustees Meeting Dates:** Upon a motion made by Trustee Johnson, seconded by Trustee Bobis, and unanimously passed by voice vote, the Board of Trustees approved the schedule for the 2019 Board of Trustees Meetings.

**Motion to Approve 2019 Holiday Schedule:** Upon a motion made by Trustee Johnson, seconded by Trustee Small, and unanimously passed by voice vote, the Board of Trustees approved the 2019 holiday schedule as presented on the November 5, 2018 memo.

## OLD BUSINESS

None

## REPORTS OF OFFICERS

**Supervisor:** Supervisor Riley recognized Ben Ramsey, Trustee for the Village of Hazel Crest, seated in the audience.

**Clerk:** Deputy Clerk Debbie Pascarella reported that the Clerk's Office sold 550 Cook County Unincorporated Vehicle Stickers totaling \$41,880 for the period of June 1st thru July 2<sup>nd</sup>. She noted that there has been an additional 83 stickers sold totaling \$7,755 for the period of July 3rd thru September 28<sup>th</sup>. Deputy Clerk Pascarella reported on the U.S. Department of State's onsite passport facility and agent inspection, noting that it went very well, and the township is approved to continue as a Passport Acceptance Facility.

**Assessor:** Assessor Sam Brown reported that his office served 461 clients in September, and conducted several outreaches with Homeowners' Associations, also 343 clients in October, and one outreach event. He added that his office is gearing up for the 2<sup>nd</sup> appeal period which is with the Board of Review. Assessor Sam Brown attended a TOCC Assessor meeting.

**Highway Commissioner:** Highway Commissioner Calvin Jordan reported on the Cook County Vacant Building Ordinance, and that he had shared the information with resident Everett James. He noted that the light pole near the new intersection by the hospital needed to be relocated. Highway Commissioner Jordan noted that he was looking into if there was still time to clean out the creek off of Crawford Avenue before the winter weather.

**Trustee Goodrich:** Absent

**Trustee Johnson:** Attended a conference of theological scholars, the New Star Foundation golf outing, and the National School Board Association meeting where he was a speaker and received an award for 20 years of service. He also met with TOI and MTA lobbyists.

**Trustee Bobis:** Attended many other Township's board meetings to tell them about the TOCC Trustees Division meetings, and as a result the TOCC Trustees Division meeting had their largest attendance—19 townships represented by 50 people. Trustee Nick Bobis noted that the meeting included using video to inform the public about township services.

**Trustee Small:** No report

**Attorney:** Attorney Neal Smith noted that the new employee handbook was reviewed by attorneys that are familiar with labor laws and experienced in court with employee issues.

**ADJOURNMENT:** Upon a motion made by Trustee Johnson, seconded by Trustee Small, and unanimously approved by voice vote, the Board Meeting adjourned at 7:25 p.m.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Clerk

Approval by the Board of Trustees

Date: \_\_\_\_\_

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