

**OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES**  
**December 3, 2018**  
Leonard Robinson Family Center  
22013 Governors Highway, Richton Park, Illinois

**Call to Order:** Supervisor Al Riley called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present: Supervisor Al Riley; Trustees Nick Bobis, Therese Goodrich, and Jackie Small (a quorum)

**Officials Present:** Assessor Sam Brown; Highway Commissioner Calvin Jordan

**Others Present:** Frank Garrett, Attorney; Alana Thompson, Finance Director; Debbie Pascarella, Deputy Clerk; Laura Simmons, Road District Administrative Assistant; Carl Forn, Management Consultant; Bernadette Morrison, Park Forest

**Approval of Bills:** Upon a motion made by Trustee Bobis, seconded by Trustee Goodrich, and passed by a vote of three ayes (Supervisor Riley, Trustees Bobis and Goodrich) and one abstain (Trustee Small), the Board approved Town Fund checks #35302--35460 in the amount of \$366,792.50; General Assistance Fund checks #26965--27104 in the amount of \$39,363.37; Road District Fund checks #7152--7182 in the amount of 34,317.96; Donations Fund checks #1721--1722 in the amount of 1,168.71; for the period of 9/27/18 thru 10/29/18.

Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board approved Town Fund checks #35461--35583 in the amount of \$220,858.83; General Assistance Fund checks #27105--27249 in the amount of \$41,588.16; Road District Fund checks #7183--7213 in the amount of 34,559.82; Donations Fund checks #1723--1724 in the amount of 1,421.33; for the period of 10/30/18 thru 11/28/18.

**Approval Of Minutes:** Upon a motion made by Trustee Small, seconded by Trustee Bobis, and unanimously passed by voice vote, the Board approved the minutes of the November 5, 2018 Board of Trustees meeting as presented.

**Executive Session:** Upon a motion made by Trustee Small, seconded by Trustee Goodrich, and unanimously approved by roll call vote, the Board approved to go into Executive Session pursuant to Section 2(c)(21) of the Open Meetings Act to discuss the minutes of a meeting lawfully closed under this act.

Supervisor Riley excused Highway Commissioner Calvin Jordan, Assessor Sam Brown, Deputy Clerk Debbie Pascarella and the public from the Executive Session Meeting.

## REGULAR SESSION

At 6:00 p.m. the Board reconvened to Regular Session.

**Approval Of Executive Session Minutes:** Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by voice vote, the Board approved the minutes of the November 5, 2018 Board of Trustees Executive Session as presented.

## PUBLIC PETITIONS

NONE

## NEW BUSINESS

**Ordinance 18-11 Approval of Town, GA, Insurance, Social Security and IMRF Tax Levy:** Upon a motion made by Trustee Goodrich, seconded by Trustee Small, and unanimously passed by roll call vote, the Board of Trustees approved Ordinance 18-11.

**Ordinance 18-12 Approval of Tax Levy Reduction Allocation:** Upon a motion made by Trustee Bobis, seconded by Trustee Small, and unanimously passed by roll call vote, the Board of Trustees approved Ordinance 18-12.

**Ordinance 18-13 Approval of Road District Tax Levy:** Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board of Trustees approved Ordinance 18-13.

**Resolution 18-04 Approving New Employee Handbook:** Upon a motion made by Trustee Bobis, seconded by Trustee Small, and unanimously passed by roll call vote, the Board of Trustees approved Resolution 18-04 approving the new employee handbook.

**Semi-Annual Review of Executive Session Minutes:** Attorney Frank Garrett noted that the executive session minutes contain employee issues, and the need for confidentiality still exists. Upon a motion made by Trustee Goodrich, seconded by Trustee Small, and unanimously passed by voice vote, the Board agreed for this reason not to release any executive session minutes at this time, and will review them again in six months.

## OLD BUSINESS

Supervisor Riley noted that board members should be aware of their conduct in a public meeting, adding that members should be able to disagree without being disagreeable.

## REPORTS OF OFFICERS

**Supervisor:** Supervisor Riley attended the Veterans Day Parade in Richton Park, and the TOI Conference in Springfield, reporting that he received the “Legislator of the Year” Award. Supervisor Riley noted that the Township has now received three awards from TOI: “Supervisor of the Year”, “Township of the Year” and now “Legislator of the Year”.

**Clerk:** No report

**Assessor:** Assessor Sam Brown reported that his office served 160 clients in November. He noted that Rich Township has opened for tax appeals with the Board of Review until December 27<sup>th</sup>, and that his office has been busy assisting residents with their appeals. Assessor Sam Brown attended the TOI Conference in Springfield. He also noted that he recently celebrated 33 years of marriage.

**Highway Commissioner:** Highway Commissioner Calvin Jordan attended the TOI Conference in Springfield, a basketball game fundraiser for sickle cell anemia in Matteson, the Richton Park Veterans Day parade and Park Forest’s Veterans Day events. He noted that his Road Foreman, Horace Smith’s wife was recovering from a minor stroke.

**Trustee Goodrich:** Noted the signing of the Jolly Trolley Agreement with Park Forest, and commented on how much that service is appreciated by residents.

**Trustee Johnson:** Absent

**Trustee Bobis:** Attended the TOI Conference in Springfield and the TOCC Board meeting.

**Trustee Small:** Attended Richton Park’s Veterans Day parade, Tuskegee Airmen Exhibit and V.I.P. Reception.

**Attorney:** No report

**ADJOURNMENT:** Upon a motion made by Trustee Bobis, seconded by Trustee Goodrich, and unanimously approved by voice vote, the Board Meeting adjourned at 7:05 p.m.

Supervisor	Clerk
Approval by the Board of Trustees	Date: _____

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