

OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES

October 7, 2019

**Leonard Robinson Family Center
22013 Governors Highway, Richton Park, Illinois**

Call to Order: Supervisor Al Riley called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

Roll Call: Present: Supervisor Al Riley; Trustees Nick Bobis, Therese Goodrich and Jackie Small (a quorum)

Officials Present: Assessor Sam Brown, Highway Commissioner Calvin Jordan

Others Present: Frank Garrett, Attorney; Mark Mason, Interim Township Administrator/General Assistance Director; Alana Thompson, Finance Director; Debbie Pascarella, Deputy Clerk; Laura Simmons, Road District Administrative Assistant

Approval of Bills: Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board approved Town Fund checks #36627--36710 in the amount of \$247,852.57; General Assistance Fund checks #28420--28543 in the amount of \$42,935.25; Road District Fund checks #7499--7534 in the amount of 45,642.17; Donations Fund check #1740 in the amount of 120.04; for the period of 08/30/19 thru 09/30/19.

Approval of Minutes: Trustee Goodrich expressed her surprise that the audit was approved in draft form. Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by voice vote, the Board approved the minutes of the September 9, 2019 Board of Trustees meeting as amended.

PUBLIC PETITIONS

NONE

Executive Session: At 5:42, upon a motion made by Trustee Small, seconded by Trustee Goodrich, and unanimously approved by roll call vote, the Board approved to go into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and/or for any other lawful exception set forth in Section 2(c)

Supervisor Riley excused Assessor Sam Brown, Highway Commissioner Calvin Jordan, Deputy Clerk Debbie Pascarella, Mark Mason, Interim Township Administrator/General Assistance Director and Laura Simmons, Road District Administrative Assistant from the Executive Session Meeting.

REGULAR SESSION

At 5:55 p.m. the Board reconvened to the Regular Session.

NEW BUSINESS

Trustee Goodrich shared information, and her plans to attend Northern Illinois University's upcoming Township Management Academy Seminar. Trustee Small expressed interest in attending also.

Trustee Bobis reported that he could not reserve accommodations at a hotel for the TOI Fall Conference, as he was told his reservations for attending the conference had not been made yet. Supervisor Riley said he would look into the situation.

OLD BUSINESS

Motion to Authorize the Township Supervisor to Hire an Administrative Assistant:

Trustee Goodrich asked if the Administrative Assistant position could be part-time. Supervisor Riley responded that it would be a full time position, and that money is allocated in the current budget for it. Trustee Bobis asked if there would be any trustee input in the hiring process. Motion failed due to lack of a motion.

REPORTS OF OFFICERS

Supervisor: Supervisor Riley updated the board with details on the progress of several projects: the proposed new storage building, the shut off valve/flooding issue, the sinking manhole repairs, the trees piercing the asphalt on Old Plank Road Trail, and the sealcoating of the main campus parking lot. He added that any deficiencies noted by the Richton Park Fire Inspector have been corrected.

Supervisor Riley noted that due to several people retiring, the township's IMRF funded liability had fallen, and to resolve this issue money would be front loaded into the fund to increase it.

Supervisor Riley noted the Food Pantry's 29th Annual Sunday Extravaganza on October 13th.

Clerk: Absent/No report

Assessor: Assessor Sam Brown reported that he conducted two outreach events that educated residents on how the appeal system works. He noted that his office assisted 430 taxpayers in September, assisting with Assessor tax appeals. Assessor Brown reported that the township will likely open for Board of Review appeals in December or January.

Highway Commissioner: Highway Commissioner Calvin Jordan reported that his staff handled the flooding that occurred in low lying areas, after the recent major rains of seven plus inches. He added that he will be meeting with a Cook County Highway Engineer to find a more permanent solution.

Trustee Goodrich: Announced the upcoming memorial service program and Fallen Firefighter Silent Parade in Park Forest. She noted the passing of Bob Pierce, a former longtime village manager in Park Forest.

Trustee Johnson: Absent

Trustee Bobis: Attended the TOCC Executive Board meeting.

Trustee Small: No report

Attorney: No report

ADJOURNMENT: Upon a motion made by Trustee Small, seconded by Trustee Goodrich, and unanimously approved by voice vote, the Board Meeting adjourned at 7:21 p.m.

_____ Supervisor	_____ Clerk
Approval by the Board of Trustees	Date: _____

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