

**RICH TOWNSHIP GENERAL ASSISTANCE OFFICE**  
**Al Riley, Supervisor**

22013 Governors Highway  
Richton Park, IL 60471

Phone: (708) 748-6722  
Fax: (708) 228-5523

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**VERIFICATION REQUEST FORM**

**CLIENT:** \_\_\_\_\_

**In order to process your application, the following verifications are required:**

1. Bank Statements, Stocks, Bonds, Retirement Accounts, and Trust Funds
2. Birth Certificates for all household members
3. Completed, signed application
4. Drivers License/Photo ID with Current Address
5. Medical Insurance Card or current Medicaid Card
6. Proof of all income for the last 30 days, including paystubs, Child Support, Social Security, Pensions, gifts from friends/relatives, etc
7. Rent Receipt, Lease, Sec 8, Notarized letter from landlord or proof of Mortgage
8. Social Security Card
9. Utility Bills

Issued By: \_\_\_\_\_ Date: \_\_\_\_\_