

OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES
September 8, 2020

*Remote meeting held via video/teleconference (as permitted by Governor Pritzker's
Public Act 101-0640)*

Call to Order: Supervisor Al Riley called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance.

Roll Call: Present: Supervisor Al Riley; Trustees Nick Bobis, Therese Goodrich and Jackie Small (a quorum)

Officials Present: Clerk Bobbie King, Assessor Sam Brown, Highway Commissioner Calvin Jordan

Others Present: Neal Smith, Attorney; Mark Mason, Interim Township Administrator/General Assistance Director; Alana Thompson, Finance Director; Debbie Pascarella, Deputy Clerk; Maura Rigoni and Dana Ludwig, Robinson Engineering

Approval of Bills: Trustee Small questioned why the newly purchased EMA vehicle was not put out to bid; Supervisor Riley explained that it is usual and customary for specially equipped police vehicles to be purchased through a "buying compact". Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board approved Town Fund checks #38027--38124 in the amount of \$263,081.97; General Assistance Fund checks #29562--29606, in the amount of \$35,632.64; Road District Fund checks #7872--7901, in the amount of \$41,399.63; Donations Fund checks--none; for the period of 07/30/20 thru 08/31/20.

Approval of Minutes: Upon a motion made by Trustee Bobis, seconded by Trustee Goodrich, unanimously passed by roll call vote the Board approved the minutes of the August 3, 2020 Board of Trustees meeting as presented.

PUBLIC PETITIONS

NONE

NEW BUSINESS

Progress Report from Robinson Engineering on the Completion of Phases 1 and 2 of the Rich Township Storage Facility Project: Engineers Dana Ludwig and Maura Rigoni from Robinson Engineering updated the board on the completed phases. They noted the gathering of documents, including analysis of site, survey of property and impact of construction were completed during these phases.

Motion to Approve Robinson Engineering's Proposal for Engineering Design and Permitting of Site Improvements for the Proposed Storage Building (Phase 3 – Design Engineering): Engineers Dana Ludwig and Maura Rigoni from Robinson Engineering noted that Phase 3 will cover the actual design and permitting required for construction. Construction should begin in Spring 2021. Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board approved Robinson Engineering's Proposal for Engineering Design and Permitting of Site Improvements for the Proposed Storage Building (Phase 3 – Design Engineering).

OLD BUSINESS

Supervisor Riley updated the board on ethics discussions and meetings in Springfield.

REPORTS OF OFFICERS

Supervisor: Supervisor Al Riley reported that tuck pointing of the Town Hall building and the Leonard Robinson Family Center, and the seal coating of the parking lot has been completed. He noted that he would be changing the 2nd meeting of the month to a Special Meeting, allowing for the presentation and motion to accept the FY2020 annual audit.

Clerk: Clerk Bobbie King reported on the first time ever “mail-in ballot boxes” being placed at early voting sites as an alternative to mailing ballots. She added that they will be secure and picked up daily.

Assessor: Assessor Sam Brown reported that the triennial reassessments and appeals period are expected middle to end of September. Assessor Sam Brown and his Deputy Assessor Paula Farr attended a virtual outreach with an Olympia Fields homeowners association. His office assisted 65 clients in August.

Highway Commissioner: Highway Commissioner Calvin Jordan reported that his staff has been installing new culverts, and preparing for winter. He attended the unveiling of a street in Richton Park dedicated in memoriam to Richton Park Trustee Jennifer Artis. Highway Commissioner Jordan added that he is looking forward to the arrival of their new snow plow truck.

Trustee Goodrich: Attended an IPO concert and the Park Forest Farmers' Market and noted the Covid-19 safety protocols in place.

Trustee Johnson: Absent

Trustee Bobis: Reminded the board about the upcoming rescheduled TOCC Conference, adding that both Supervisor Riley and he would be presenting reports as Presidents of their respective divisions.

Trustee Small: Attended the unveiling of a street in Richton Park dedicated in memoriam to Richton Park Trustee Jennifer Artis. Trustee Jackie Small volunteered at a food distribution site in Harvey, after the city was especially hard hit by the derecho.

Attorney: No report

Executive Session: Upon a motion made by Supervisor Riley, seconded by Trustee Small, and unanimously approved by roll call vote, the Board approved to go into Executive Session pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation.

At 6:37 p.m., Supervisor Riley excused Clerk King, Highway Commissioner Calvin Jordan, Assessor Sam Brown, GA Director Mark Mason, Finance Director Alana Thompson, and Deputy Clerk Debbie Pascarella from the Executive Session Meeting.

REGULAR SESSION

The Board returned from closed session at 7:01 p.m. The following persons were present at the meeting upon return from closed session: Supervisor Riley and Trustees Small, Goodrich, and Bobis. Attorney Neal Smith was also present.

ADJOURNMENT: Upon a motion made by Trustee Small, seconded by Trustee Bobis, and unanimously approved by roll call vote, the Board Meeting adjourned at 7:03 p.m.

Supervisor

Clerk

Approval by the Board of Trustees

Date: _____

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